

1. **Call to Order and Existence of Quorum**

April Blum (President) called the meeting to order and a quorum was declared: Molly Hickman (Vice President), Jerry Stein (Treasurer), Jen Furlong (Membership), Kim Gandy (Secretary), Ingrid Gorman (Publicity), Tim Livengood (At Large), Steve Kaufman (At Large) and Steven Roth (Dance). Absent were Heather Livingston (Publications), Mike Livingston (Programs), and Jen Furlong (Membership). Also present was Charlie Baum, past vice president.

2. **Approval of Previous Minutes**

Draft March Minutes were distributed by email and print copies were provided. With minor typographical corrections, the minutes were approved without objection.

3. **Action Item Reports:**

- a. **Combined Federal Campaign** (Jerry)
- b. **Retrieval and Digitization of Archival Material.** (Charlie). Charlie will spearhead this activity, beginning with retrieval of the Pat McGee items in Texas.
- c. **Musical Theater adaptation.** No change this month.
- d. **Distribution of Donated 78s and Books.** (April). Betsy reports that one set of 78s was mislabeled, and she is going through all of them. April will let Kim know if Kip's help is needed.
- e. **Recruitment of additional Concert Committee members.** No change this month.
- f. **Training Sound Techs.** No change this month.
- g. **Combined Event Code of Conduct.** (Steven R and Mike). They will be meeting Monday at 11am.
- h. **Combined Calendar.** (Molly)
- i. **Lithuanian Embassy Event.** (Ken by email) Scheduled for 4/15/18 at 5pm at Catholic University, and it is free. There is a Facebook event that was created, and there is an Eventbrite invitation.

4. **Wish List for Bylaw Revision:** What needs to be changed, so we get to all of it.

- a. Easier method to amend Bylaws.
- b. Membership:
 - i. Change to membership structure – one person, one member. All members' dependents get the membership rate (the old rationale for "Family").
 - ii. Address "corporate" issues (Revels). They can't vote, and therefore need a different type of membership, such as "affiliation."
- c. Board position issues:
 - i. Change one At-Large Board position to IT Liaison

- ii. Eliminate the differentiation between "Programs" and "Concerts" which is no longer reflected in the Board personnel.
- d. Elections:
 - i. Can we handle a completely unopposed slate by acclamation? Doesn't allow for write-ins?
 - ii. Elect only half of the Board each year or elect Board for two-year terms – elections held only every other year instead of every year. This will also require rethinking "five-year" limit.
- e. Meetings:
 - i. Should there be a way to deputize a committee member to represent a Board member at a meeting?
 - ii. Should we be required to meet monthly?
- f. Are we required by the bylaws to have a non-calendar fiscal year (currently September 1 to August 31)?
- g. April will lead the campaign to change the Bylaws once her final term as President is over.

5. Old Business

a. **Wild Apricot Migration Committee.**

- i. April reported that the database is much cleaner, and April has done a lot of database scrubbing. Only about 100 members still don't have an email address. Lynn expects to do the first test data migration soon.
- ii. Still issues with the old MON pages, dealing with them on an ad hoc basis.
- iii. Discussed pictures available for the website, and a balance of the different kinds of events.

b. **WFF / GEPPAC Co-Sponsored Event**

- i. Report by Molly
 - (1) Seeking deck people and stage management apprentices—if any Board members know (relatively) young people who might be interested, put them in touch with Molly
 - (2) We've collected \$13,590 in Friends of the Festival contributions so far
 - (3) Heather and Molly are heading up the food donation solicitation effort and are aiming to have everything sorted by the end of April
 - (4) Moving things into and around the Park and taking inventory starts mid-this month
 - (5) Only two volunteer forms have been submitted thus far
 - (6) Tent, Puppet Theatre, drum, sound, and transportation agreements/contracts are in place
 - (7) Request letter to GEICO for their lot has been sent – Molly expects to hear back this week
 - (8) Big Board meeting happening on 4/25

(9) Need to reach out to past volunteers and local high school SSL coordinators pronto

(10) Updating the sign that goes over the road w/ new logos and dates

ii. Written WFF Manual. No report this month?

c. Elections

i. No one is running for PR position. All Board members can continue to seek a volunteer. The board is permitted to elect someone to fill an open position.

ii. There are two candidates for Dance Chair and four candidates for the three At-Large seats.

iii. According to the most recent look at the data base, there are now fewer than 100 paper ballots required.

d. Affiliations

i. April spoke with Karen Kelleher re the Frederick Dance, and they are moving forward on getting CDSS affiliation.

e. CDSS Camp Scholarships

i. Only one person applied, so Jerry Stein has offered the entire \$400 to Caroline Barnes, which will be matched by CDSS.

6. New Business.

a. Library of Congress Co-Sponsored Event.

7. Next Meeting and Motion to Adjourn.

a. The next Board meeting will be Tuesday, May 1, 2018.

b. Steven R. moved to adjourn the Board meeting, Tim seconded, motion carried.

Reports:

Storytelling

The Grapevine Storytelling Series: Featured storytellers Mary Hamilton and Anne Shimojima led the storytelling program at Busboys and Poets Takoma for an audience of 48, with three open-mic tellers. FSGW has mailed checks for \$150 each to Hamilton and Shimojima. Total donations at the event came to \$532, which were divided evenly (\$266 each) between the featured tellers; each teller received a total of \$150+\$266 = \$416. Donations were counted by Tim Livengood and by Renée Brachfeld. A signed doorsheet, with W9 information, will be mailed to Leslie Barkley for payment records.

Hope and a Home outreach: On Monday, March 19, FSGW-supported storyteller and juggler Renée Brachfeld in our outreach program for Hope and a Home. Renée told stories for 21 children, ages 3 to 15 (approximately) plus four adults. FSGW paid her \$200.

Programs

- 1 In March 2018, FSGW produced or cosponsored five concerts: Alan Reid & Rob Van Sante; Pumpkin Bread; the Yale Russian Chorus; the Old Howard Troupe; the IMT tribute to Orrin Star; the Turnspit Dogs; and the Fly Birds.
- 2 We have not received final data for the Orrin Star tribute or the Reid & Van Sante house concert; with estimates for those events and records for the others, we had a total audience of 298 and a net cost of \$4,293, or an average subsidy of \$14 per seat. The monthly average for the preceding calendar year was a net cost of \$3,185 and total audience of 158, or average subsidy of \$20.

Treasurer

As of February, 2018

	Dance	Concerts/Story	Weekends	Admin	FSGW total
Income	\$ 46,769.00	\$ 10,697.00	\$ 31,057.00	\$ 28,823.00	\$ 117,346.00
Expenses	\$ 44,892.00	\$ 37,652.00	\$ 26,236.00	\$ 39,982.00	\$ 148,762.00
Net	\$ 1,877.00	\$ (26,955.00)	\$ 4,821.00	\$ (11,159.00)	\$ (31,416.00)
<i>Budgeted</i>	\$ 7,889.00	\$ (22,404.00)	\$ (24,634.00)	\$ (13,943.00)	\$ (53,092.00)

Balances: Checking account \$29,553; Marketable securities \$320,669.

Dance

Membership

Newsletter

Publicity

- 1 Ingrid met with Jenni Cloud from GEPPAC to flesh out the publicity plan for WFF, assigning tasks and pinpointing deadlines. This meeting was a follow-up to the Steering Committee kick off meeting (2/14/18). Please note that our first deadline is looming, which is the copy for a press release. Hoping we can piggy back / collaborate on the article being written for the newsletter.
- 2 Ingrid met with Lynn Baumeister to go over Wild Apricot functionality and review some copy. Ingrid has follow ups including checking with Charlie on current affiliations; uploading and organizing more photos for use in the carousel on the front page; editing "logo usage" verbiage; commenting on the membership card design; and checking with Molly on correct email contacts for WFF.
- 3 Ingrid will meet with Mike to outline the remaining publicity pushes needed until the end of my term, but the main push will of course be WFF.